

Ipad teacher check-in procedures

- Please lead the process with your group of students to assure that all ipads are in the correct slots and plugged in.
- Any ipads not in the cart need to be marked on the clipboard where they are (office, out for repairs, needed for ELT, etc.). Any unaccounted for ipads need to be reported to Mr. Rockafellow

Ideas for leading the process with your class:

- Use the student helpers to get the cart to your room and back to its ending location for the day.
- Assign groups (3-5 students) for ipad check in A, B, C, etc. Call one group, students bring their ipads up and put in slots and then call next group.