

8th grade Ipad check in

If you are in a study hall at the end of the day, your iPad will be turned in during study hall. If you are not in a study hall, here is where your cart will be located. You must drop your iPad off before heading to band/chorus.

8-1	Ms. Ballard
8-2	Mr. Preisler
8-3	Mrs. Larson
8-4	Mr. Preisler
8-5	Mrs. Larson

If you are not checking your iPad in with the rest of the cart, follow the directions below for what you do.

Leaving early (activities or appointment)

- drop your iPad off in the office in the bin for your cart.

Need to keep your iPad for ELT

- When iPads are checked in, keep yours, but make sure ELT gets marked on the check list for your cart.
- After ELT, take your iPad to the conference room and plug it in on top of the file cabinet
- The next morning at 8:25, go pick up your iPad from the office and take it to class.

IPad needs to be left in the office for an app or repair

- When iPads are checked in, take yours to the office and fill out a green sheet. Make sure office gets marked on the check list for your cart.
- The next morning at 8:25, go pick up your iPad from the office and take it to class.